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## **Access Request - Banner**

Please provide the following information when requesting access to Banner.

All requests require approval from your Department Head or Supervisor and the Data Steward of the data set requested.

If this request is for Banner Finance, please use the Banner Access Finance (https://helpdesk.louisiana.edu/financeaccess) request form.

NAME OF USER REQUESTING ACCESS \*

JOB TITLE OF USER REQUESTING ACCESS \*

ULID OF USER REQUESTING ACCESS \*

EMAIL OF USER REQUESTING ACCESS \* Please use your ULID@Iouisiana.edu or CLID@Iouisiana.edu address only Enter your email address

PHONE \*

**DEPARTMENT \*** 

USER'S SUPERVISOR OR DEPARTMENT HEAD NAME \*

USER'S SUPERVISOR OR DEPARTMENT HEAD EMAIL \* Enter your email address

USER'S SUPERVISOR OR DEPARTMENT HEAD PHONE \*

PLEASE CHECK ONE \*

USER HAS NO EXISTING BANNER ACCESS

USER WANTS TO REPLACE CURRENT BANNER ACCESS

- USER WANTS TO MODIFY EXISTING BANNER ACCESS
- USER WANTS TO REMOVE CURRENT BANNER ACCESS

WHAT PART OF BANNER? \*

Registrar (Student, Including Advising)

WHAT TYPE OF BANNER ACCESS IS BEING REQUESTED? \*

BANNER 9 (APPLICATION NAVIGATOR)

ADVISING ACCESS (ULINK ADVISOR TAB)

ADDITIONAL INFORMATION (PLEASE DESCRIBE THE JOB FUNCTIONS REQUIRING THIS ACCESS) \*

## **Quick** Links

Password Help (https://helpdesk.louisiana.edu /password-help)

Moodle Help (http://helpdesk.louisiana.edu /moodle2\_7)

UL-WiFi Help (http://helpdesk.louisiana.edu /get-help/knowledgebase /connecting-campus/ulwifi)

Email Help (https://helpdesk.louisiana.edu /get-help/knowledgebase /email-zimbra)

ULink Help (http://helpdesk.louisiana.edu /get-help/catalog-services /ulink)

Banner Tutorials (http://helpdesk.louisiana.edu /ulink-and-bannertutorials)

Help for Students (http://helpdesk.louisiana.edu /get-help/students)

Help for Employees (http://helpdesk.louisiana.edu /get-help/faculty-staff)

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